

Dear St. Catherine's Parents,

I wanted to bring to your attention a requirement by the Diocese of Sacramento.

Safe Environment for Children Program

At Catholic parishes and schools across the country, employees, volunteers, educators, parents, and children are participating in special training programs.

The training program is mandated by the 2002 Charter for the Protection of Children and Young People issued by the United States Catholic Bishops. The Charter reaffirms the Catholic Bishop's deep commitment to creating safe environment for all God's children.

Any parent/relative that drives on a field trip or volunteers in any capacity required to complete this on line course before they can be involved with any school activities.

About the Training –

In response to the Safe Environment initiative, Shield the Vulnerable created by "Recognize, Report & Prevent Child Abuse," an individualized, interactive online course. No special hardware, software, or training necessary. Just a PC or Mac and internet access. The course takes about 1 hour and you can pause and return anytime to the same place and finish the course. Just remember your Login-ID & Password.

How to Take the Online Course.

- 1. Go To : shieldthevulnerable.org**
- 2. Click "1st Time Diocese Signup" tab**
- 3. Click "Adult Courses" radio (round) button**
- 4. Select the Diocese of Sacramento from the list of dioceses**
- 5. Complete the Registration**

User/Login Tab: fill in the requested information and create your own login.

Only one person can be named on the registration.

Diocesan Affiliation Tab: Select who you are employee, volunteer, or parent (if a school parent-click parent, if a grandparent/relative click volunteer)

Occupation Tab: whatever your diocesan affiliation you MUST identify whether you're a mandated or ethical reporter

Background Check Tab: this tab should not appear (all volunteers are fingerprinted)

Summary Tab: review your registration and if correct and you “Accept” the license, click “Confirm Registration”

6. Click “Start” button on My Course page.
7. Acknowledge Diocesan Policies and print your Certificate of Completion and bring it to the office for verification.